

# TRANSLATION SERVICES

English ↔ French, Indian languages ↔ French

CIVIL & DIPLOMATIC DOCUMENT		
Type of document	ENGLISH (including GST)	TELUGU and other Indian languages** (including GST)
Aadhar Card	1204	1416
Affidavit – per page, irrespective of number of lines	1699	1912
Bank Statement/Salary Sheet (per page)	2950	2500
Birth certificate with Apostille	2832	3044
Birth certificate without Apostille	1558	1770
Community /Nativity /Caste certificate without Apostille	2124	2336
Death certificate with Apostille	2832	3044
Death certificate without Apostille	1558	1770
Driving license (both sides)	1204	1416
Interpol communications* 2000 Quotation	2832	3540
Marriage certificate with Apostille 2000	2832	3044
Marriage certificate without Apostille 1100	1558	1770
Notarization (without Apostille) * 1100	1558	1770
Passport pages – First and Last, done always as a set	1558	1770
Police clearance certificate 1100	1558	1770
Ration card	1558	1416
Visa sticker / Green card /Residence permit	1204	1416
Voter's Id card 850	1204	1416

Apostille of any educational document	1558	1770
Conduct certificate	1558	1770
Degree certificate	2124	2336
Degree consolidated mark sheet 3000	4248	4460
Degree individual semester mark sheet	2124	2336
HSC/Intermediate/ 12th standard mark sheet	1699	1911
Letter of admission / Letter of merit Quotation	2124	2360
Post graduate consolidated mark sheet	4248	4460
Post graduate degree certificate	2124	2336
Post graduate individual semester mark sheet	2124	2336
Reference letter from educational institutions not beyond 500 words*	2124	2336
SSC / 10th Standard mark sheet	1699	1912
Transfer certificate	1699	1912
Ph,D Degree / Viva-voce documents *	4316	4316

### TECHNICAL DOCUMENTS

	<b>French to English</b> excluding 18% GST	<b>English to French</b> excluding 18% GST	<b>Indian languages to French</b> excluding 18% GST
<b>Basic rate per word</b>	INR 7.5 (general) INR 8.5 (technical / legal)	INR 9 (general) INR 10 (technical / legal)	INR 12 (general) INR 14 (technical)

**For all documents:** In cases where "word count" principle cannot be applied (pdf, diagrams, tables, etc.) a consolidated amount will be quoted for the same.

Quotation for regular documents will be provided for free within 48 hours.

For technical, scientific, legal, commercial, and any other documents above 3000 words, a quotation fee of INR 1500 (deductible from the total amount paid for the translation).

For all translation requirements, unless informed otherwise by AFH, clients are required to *make full payment in advance of the amount quoted*. All payments made after 2 PM will be considered under the next calendar day.

Time frames for translation requests are based only on working day calendar.

rate with effect from 1<sup>st</sup> May 2022

# INTERPRETATION SERVICES

For interpretation services, kindly write to [translation@afhyderabad.org](mailto:translation@afhyderabad.org) with the following details.

- Number of interpreters required.
- Date(s) for which interpretation is required. Requests for interpretation must be made at least 48 hours prior to the date(s) mentioned herewith by the client.
- Address at which the interpretation will take place. In case of multiple locations, kindly mention each address.
- Timings of the interpretation assignment.
- Domains of interpretation: Pharmaceutical / Medical / Paints / Automobile Engineering, etc.
- Nature of interpretation: Field visit / Factory visit / Boardroom meeting / Discussion with counterparts at Institutes – CCMB / NGRI / ICRISAT ... etc.
- A Single Point of Contact (SPOC) with whom to liaise at all times related to this assignment.

Upon receiving the above information, we shall provide you at the earliest possible a quotation for the same with our terms and conditions.

Upon mutual agreement of the terms and conditions and upon receipt of payment as suggested by AFH and/or its Finance Team, we shall share the details of the Interpreter(s).