

# TRANSLATION SERVICES

English ↔ French, Indian languages ↔ French

CIVIL & DIPLOMATIC DOCUMENT		
Type of document	ENGLISH (including GST)	TELUGU and other Indian languages** (including GST)
Aadhar Card	2000	2200
Affidavit – per page, irrespective of number of lines	2300	2500
Bank Statement/Salary Sheet (per page)	2950	3100
Birth certificate having Apostille	2832	3044
Birth certificate without Apostille	2200	2400
Community /Nativity /Caste certificate without Apostille	2300	2500
Death certificate having Apostille	2832	3044
Death certificate without Apostille	2200	2400
Driving license (both sides)	2200	2400
Interpol communications*	2832	3400
Marriage certificate having Apostille	2832	3200
Marriage certificate without Apostille	2200	2400
Notarization (without Apostille)*	1600	1800
Passport pages – First and Last, done always as a set	2200	2400
Police clearance certificate	2950	3200
Ration card	2000	2200
Visa sticker / Green card /Residence permit	2500	2700
Voter's Id card	1500	1700

Apostille text of any educational document	1600	1800
Conduct certificate	2000	2200
Degree certificate	2300	2500
Degree consolidated mark sheet	4248	4500
Degree individual semester mark sheet	2124	2400
HSC/Intermediate/ 12th standard mark sheet	2200	2400
Letter of admission / Letter of merit	2300	2500
Post graduate consolidated mark sheet	4248	4400
Post graduate degree certificate	2300	2500
Post graduate individual semester mark sheet	2124	2400
Reference letter from educational institutions not beyond 500 words*	2300	2500
SSC / 10th Standard mark sheet	2200	2400
Transfer certificate	2000	2200
Ph,D Degree / Viva-voce documents *	4316	4500

#### TECHNICAL DOCUMENTS

	<b>French to English</b> excluding 18% GST	<b>English to French</b> excluding 18% GST	<b>Indian languages to French</b> excluding 18% GST
<b>Basic rate per word</b>	INR 7.5 (general) INR 8.5 (technical / legal)	INR 9 (general) INR 10 (technical / legal)	INR 12 (general) INR 14 (technical)

**For all documents:** In cases where "word count" principle cannot be applied (pdf, diagrams, tables, etc.) a consolidated amount will be quoted for the same.

Quotation for regular documents will be provided for free within 48 hours.

For technical, scientific, legal, commercial, and any other documents above 3000 words, a quotation fee of INR 1500 (deductible from the total amount paid for the translation).

For all translation requirements, unless informed otherwise by AFH, clients are required to *make full payment in advance of the amount quoted*. All payments made after 2 PM will be considered under the next calendar day.

Time frames for translation requests are based only on working day calendar.

rate with effect from 1<sup>st</sup> May 2023

# INTERPRETATION SERVICES

For interpretation services, kindly write to [translation@afhyderabad.org](mailto:translation@afhyderabad.org) with the following details.

- Number of interpreters required.
- Date(s) for which interpretation is required. Requests for interpretation must be made at least 48 hours prior to the date(s) mentioned herewith by the client.
- Address at which the interpretation will take place. In case of multiple locations, kindly mention each address.
- Timings of the interpretation assignment.
- Domains of interpretation: Pharmaceutical / Medical / Paints / Automobile Engineering, etc.
- Nature of interpretation: Field visit / Factory visit / Boardroom meeting / Discussion with counterparts at Institutes – CCMB / NGRI / ICRISAT ... etc.
- A Single Point of Contact (SPOC) with whom to liaise at all times related to this assignment.

Upon receiving the above information, we shall provide you at the earliest possible a quotation for the same with our terms and conditions.

Upon mutual agreement of the terms and conditions and upon receipt of payment as suggested by AFH and/or its Finance Team, we shall share the details of the Interpreter(s).